

Colleague Recommending an Existing Client

1. Recommend an Existing Client to another department and receive payment as below:

Department	Incentive	Key Conditions
Personal Injury (Value >£25K)	£350	14 days after Client Engagement Papers have been signed
All Medical Negligence		
All other Personal Injury	£200	
All Private Client	£50	<ul style="list-style-type: none"> • When the client is invoiced for fees of £400 or more. • After the client has made first payment • Excludes Legal Aid
Public Law	£50	Invoiced Fees > £4,500 (Excludes Legal Aid)
	£25	Invoiced Fees < £4,500 (Excludes Legal Aid)

2. All incentives are payable in your monthly salary in the month after you become eligible for payment.
3. All incentives are subject to Tax & NI at your usual rate.
4. You will only be eligible for an incentive if you submit your Client's details using the [Online Form](#).
5. An Existing Client is defined as one who has already instructed Simpson Millar in a different case and department.
6. This incentive cannot be claimed where the client claims a discount on the service they are recommended for in conjunction with another offer or promotion.
7. Payment will only be made if the client meets the key conditions as outlined above.
8. The value of the incentive will be determined at the time the case is opened.
9. You can only recommend our services to clients who are 18 years of age or older.
10. This promotion is not open to colleagues within central services (including but not limited to; Contact Centre, Marketing, Service Centre, Finance & HR).
11. The colleague who makes the recommendation must be employed by Simpson Millar when the recommendation is made and when the incentive is due for payment. Where the colleagues' contract of employment is under notice of termination (whether given by the employer or the employee) at the time of recommendation any incentives you may have been eligible for will not be paid and no payments will be made after employment has ceased.
12. By participating in this scheme, you agree to be bound by these terms and conditions, and that the decision of Simpson Millar is final and binding in all matters relating to this Promotion.
13. Simpson Millar reserves the right to cancel or amend the terms of this promotion without notice.
14. The closing date of this promotion is 31/12/2021.
15. Any personal data collected for the purposes of the Promotion will be processed in accordance with the provisions of Simpson Millar's Privacy Policy.
16. This Promotion is governed by the laws of England and Wales.